

# LETTER OF AGREEMENT

*This letter shall serve as a Letter of Agreement between Janet R. Swandby and Kathi Kilgore of Swandby/Kilgore Associates, Inc. and The Paralegal Association of Wisconsin, Inc. to provide lobbying services on behalf of The Paralegal Association of Wisconsin, Inc.*

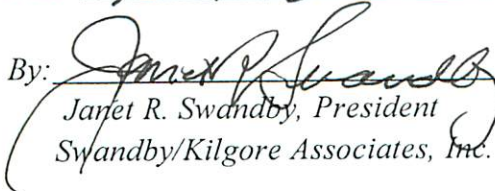
*Janet R. Swandby and Kathi Kilgore will act as lobbyists for The Paralegal Association of Wisconsin, Inc. with their services directed at introduction and advancement of regulation for the purposes of licensing paralegals in the State of Wisconsin.*

*Compensation to Swandby/Kilgore Associates, Inc. shall be \$195.00 per hour for the services of Janet R. Swandby and \$155.00 per hour for the services of Kathi Kilgore beginning January 1, 2014 and ending December 31, 2014. The Paralegal Association of Wisconsin, Inc. will be invoiced and fees shall be paid to Swandby/Kilgore Associates, Inc. at the end of each month, as billed. The Paralegal Association of Wisconsin, Inc. agrees to pay Swandby/Kilgore Associates, Inc. for out-of-pocket expenses incurred in the course of conducting business for the Association, including telephone, printing, photocopying, fax, postage, filing fees and travel expenses.*

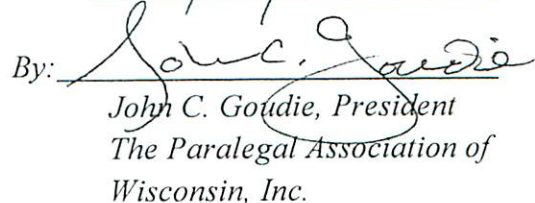
*The Paralegal Association of Wisconsin, Inc. hereby agrees to retain State registration and pay all necessary fees to the Wisconsin Government Accountability Board, as an **Organization Engaged in Lobbying Activities**, and will submit authorization forms with fee payment to authorize Janet R. Swandby and Kathi Kilgore as The Paralegal Association of Wisconsin, Inc. lobbyists. Janet R. Swandby and Kathi Kilgore hereby agrees to retain a current lobbyist license at their own expense and to submit their related Lobbyist Daily Logs to The Paralegal Association of Wisconsin, Inc. in a timely manner to allow the Association to submit statements prior to required filing deadlines.*

*This Agreement may be terminated by either party upon thirty (30) days written notice.*

Date: 12-31-13

By:   
Janet R. Swandby, President  
Swandby/Kilgore Associates, Inc.

Date: 12/13/2013

By:   
John C. Goudie, President  
The Paralegal Association of  
Wisconsin, Inc.